

# NATIONAL BOARD ELECTIONS



**PREPARED BY**  
THE 2023 ELECTIONS COMMITTEE

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## 2023 ELECTIONS

# TIMELINE

### APPLICATION FORM OPENS

Tuesday, January 24th 2023

### APPLICATION DEADLINE

Monday, February 20th 2023  
8:59pm PST / 11:59pm EST

### APPLICATION DEADLINE FOR OPEN POSITIONS

Saturday, February 25th 2023  
8:59pm PST / 11:59pm EST

### CANDIDATE BROCHURE MADE AVAILABLE FOR HOD VIEWING & VOTING OPENS

Monday, February 27th 2023

### 30MIN Q&A SESSION (IN-PERSON) FOR *EB CANDIDATES ONLY* DURING HOD MEETING

Saturday, March 4th 2023  
11:45am PST / 2:45pm EST

### VOTING ENDS

Saturday, March 4th 2023  
3:00pm PST / 6:00pm EST



### WINNERS ANNOUNCED

Saturday, March 4th 2023 (during closing)  
5:00pm PST / 8:05pm EST

### RUN OFF VOTING (IF APPLICABLE)

March 4th - March 6th  
Details will be announced at a later time

### LEADERSHIP TRANSITION MEETING

Sunday, March 5th 2023  
9:00am - 12:00pm PST / 12:00pm - 3:00pm EST

# GENERAL RULES & INSTRUCTIONS

## EXPECTATIONS

- The term for all National Board officers, except the President, will run from their election in March 2023 to March 2024 (the date of the next Annual National Conference)
- The 2023 - 2024 term for President-Elect starts during the Leadership Transition Meeting and ends May 31, 2023. Afterwards, the President-Elect will transition to President from June 2, 2023 to May 31, 2024 (full-term).
- All elected officers are expected to serve for the entirety of the term

## ELIGIBILITY

- Medical/graduate students, post-graduates, and pre-health students are all eligible
- All applicants must be official, paying-dues members of National APAMSA at the time of election application submission. Any unofficial member applicants will not be eligible to enter the elections. You can register for membership at any time.
- There are no term limits on any positions, current/past officers may run again if they choose to do so
- Executive Board candidates are required at least 1 term of previous experience on the APAMSA National Board
- All candidates must provide an institutional email address (you may contact [elections@apamsa.org](mailto:elections@apamsa.org) for an exception if you do not have an institutional email)
- Individuals who have served as house staff at any point before or during the term are **ineligible** for National Board positions. This includes:
  - Individuals who have completed internship/residency
  - Individuals who have started but not completed internship/residency
  - Current final year medical students planning to graduate in 2023 and begin internship/residency in 2024

## VOTING PROCESS

Voting will be conducted securely online with votes cast by designated APAMSA local chapter delegates/alternate delegates. See FAQ for more information on our [webpage](#).

## WHEN TO SUBMIT

The application deadline is **Monday, February 20th at 8:59pm PST/11:59pm EST**. After this deadline, candidates can only submit an application for open positions, if any. The deadline for remaining open positions is **Saturday, February 25th at 8:59pm PST/11:59pm EST**. There are no exceptions to these hard deadlines.

## WHAT TO SUBMIT

**1) Written statement** of 200-word maximum (300-word maximum for President) for EACH position that you are applying for. ([Example statements here](#))

**2) Video recording** of 2-minute maximum (3-minutes for President) video. If declaring multiple candidacies, EACH Executive Board position requires a video, and Director positions only require one video for their top choice. ([Example video here](#))

**3) Headshot photo** that will be published with your campaign(s)

**[30-min Q&A session, optional]** Executive Board candidates are invited to participate in the facilitated Q&A Session during the Saturday HOD Meeting at the National Conference. More information will be sent to Executive Board candidates in the near future.

Please note that for all statements greater than 200 words, we will cut off your statement at the 200 word mark. We will also not upload any videos greater than 2 minutes (3 minutes for President); however we will allow for a 5 second grace period for the start and end of the video.

## WHERE TO SUBMIT



Candidates may submit their application via a Google Form ([link here](#)). *Should you apply for more than one position, your preferences will be the order of your submission on the application form.*

## ELECTION ETIQUETTE & MATERIALS

- During the election campaign period, all candidates must notify the Elections Committee of any additional advertising for monitoring purposes. To maintain fairness, no gifts, money, or freebies can be given out at any time during the campaign period
- The Elections Committee and National APAMSA will not market on behalf of candidates (*i.e send emails advertising a particular candidate, post on social media or newsletter*)
- Your application may be rescinded and you may become ineligible for elections if you violate these rules

**If you have any questions or are concerned about your or other candidates' ethical campaigning, you may anonymously email the Elections Committee ([elections@apamsa.org](mailto:elections@apamsa.org)) without consequences of retaliation.**

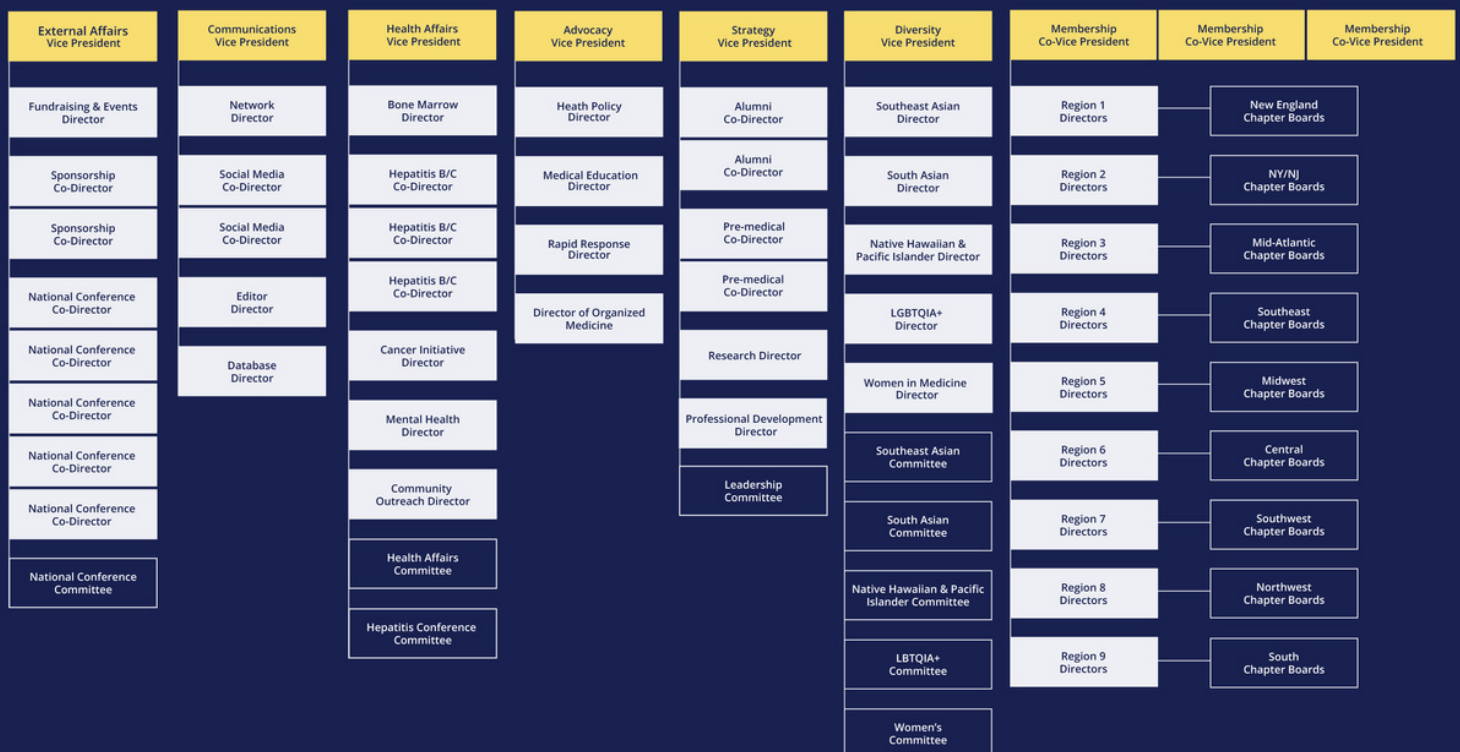
## OPEN POSITIONS

After the application deadline on **Monday, February 20th 2023**, all positions with candidates will be closed. **"Open positions"** are defined as positions with either (1) no applications, or (2) possibility of being unfulfilled if all other candidates are elected to other positions they applied for. These open positions will be identified and announced on our website and via email. Applications for these specific positions will remain open until **Saturday, February 25th 2023**. Open positions after the second deadline & after the National Elections may be filled on a non-elected basis; statements and additional application materials will apply which will be communicated by the Elections Committee if this happens.

# 2023-2024 NATIONAL BOARD STRUCTURE

( To view current 2022-23 National Board Officers: )  
[www.apamsa.org/national-board](http://www.apamsa.org/national-board)

- EXECUTIVE BOARD
- NATIONAL BOARD
- CHAPTER BOARD & COMMITTEES



## New Changes for the 2023-2024 National Board

**Strategy Branch** "Academic Education & Research Director" position replaced with two new positions → (1) Research Director and (2) Professional Development Director

**Diversity Branch** new position → Women in Medicine Director



# AGREEMENT OF DUTIES



All National Board members are required to attend the (1) Orientation Meeting and the (2) National Board Retreat. If unable to attend in-person or virtually, member must watch the event recording in full, and complete a quiz. *Failure to complete the above tasks will result in impeachment from their position.*



All Executive Board members must have previously served on the National Board for at least 1 term, preferably in the branch that they seek to lead.



All National Board members are required to submit quarterly peer feedback forms.



All National Board members are required to participate and vote in all surveys/votes sent out to the National Board throughout their term.



All National Board members are expected to attend monthly branch meetings.



All National Board members may be required to perform additional duties as delegated by the Executive Board.



Upon completion of their term, all National Board members are required to attend the next Orientation Meeting to transition their responsibilities to the incoming director. In the event that the officer is not able to attend the meeting, warm hand off meetings are allowed upon request to one's Branch leader.



**At all times, all National Board members must conduct themselves in an ethical, professional manner while being respectful towards everyone. If this is violated through any unethical behavior including but not limited to harassment of any kind, abuse of any kind, and any behavior or action deemed unprofessional, this may result in appropriate consequences and/or removal of the individual from the National Board.**



## EXECUTIVE BOARD



### PRESIDENT/PRESIDENT-ELECT

The President oversees all operations of APAMSA including but not limited to:

- Executive Board
- National Board
- National Initiatives
- National Annual Conference
- Hepatitis B/C Conference
- Regional Conferences
- Membership

Sets the vision and agenda for APAMSA growth and expansion, with a focus on membership dues systems and actively engaging in advocacy work. Serves as the national spokesperson for APAMSA. Acts as a liaison to the Alumni Advisory Board and national partnering organizations. Ability to work on initiatives and projects benefiting APAMSA and its members. Is responsible for creating a collegial culture among board and committee members, moderating anonymous peer feedback, and supporting board and committee members with undergoing adversities. Together with the vice presidents, he/she/they is responsible for facilitating National APAMSA presence and support at all APAMSA Conferences. Leads the monthly Executive Board meetings, National Board retreat, and Leadership Transition meeting. Meet with the Executive Board members for 1-on-1s regularly. Work with and mentor the President-Elect to fully prepare them for hand-off by end of term. Ensure all operations and management of the National Board are conducted ethically, respectfully, and professionally (e.g., security, emergencies, legal issues). Candidate should be familiar with **ALL SEVEN branches** of National Board operations and have experience related to **National Conference Programming**.

*Candidate must have previously served on the Executive Board (highly recommended) or National Board for at least 1 term. The elected candidate will serve as the President-Elect from the time of election March 2023 until May 31, 2023, upon which he/she continues a 1-term as National President until next May 2024.*

## EXECUTIVE BOARD



### EXTERNAL AFFAIRS VICE PRESIDENT

The External Affairs Vice President will be in charge of working in concert with the National President on all organizational business. External Affairs Vice President will be the primary supervisor of the National Conference Co-Chairs leading up to National Conference on programming, finances, and logistics. The External Affairs Vice President is responsible for spearheading APAMSA's financial activities through short- and long-term business strategies and preserving relationships with current sponsors. Responsible for CFO duties of accounting, processing reimbursements, and submitting government/tax-related forms. Produces quarterly charts and budget spreadsheets to inform the National Board of the organization's financial status. Oversees the Sponsorship Directors and Fundraising & Events Director in reaching out to potential sponsors/donors and writing/reviewing contracts/grants with sponsors. Previous experience with conference and event planning and financial business background recommended. Importantly, the External Vice President is the first line responder in dealing with acute emergencies. The External Vice President will serve as national spokesperson when National President is unavailable. **Candidate must have previously served on the APAMSA National/Regional Board for at least 1 year.**



### COMMUNICATIONS VICE PRESIDENT

The Communications Vice President is responsible for the publicity efforts of the organization on all channels. They oversee and work closely with the Communications Branch to formulate and maintain a coordinated public relations strategy to disseminate the work of National, Regional, and Local APAMSA units. This is a very important and time-sensitive role requiring day-to-day attention to dissemination of board members' announcements. They should be familiar with all public/internal platforms and languages used by all members of the Communications Branch in order to fulfill the role as backup operator for the newsletter, social media, and website.

Importantly, the Communications Vice President is the first line responder in dealing with acute emergencies and serves as an advisor to the President and in the stead of the President in their absence. The Communications Vice President should have a keen understanding of the President's goals, visions, and priorities for the year and assist in their realization. Internal tasks that belong exclusively to this position include (1) maintaining the National APAMSA workspace including our Google and Slack workspaces, (2) onboarding and providing members with resources, (3) organizing National board votes, (4) keeping track of National Board participation and completion record, (5) urgent day-of-conference transitions. As the head of the Communications Branch, they organize monthly branch meetings, and also participate in the monthly Executive Board meetings. **Candidates must have previously served on the APAMSA National Board for at least 1 term.**

## EXECUTIVE BOARD



### HEALTH AFFAIRS VICE PRESIDENT

The Health Affairs Vice President's responsibilities include overseeing National Initiatives including Community Outreach, Hepatitis B/C Initiatives and Conference, Cancer Initiatives, Bone Marrow Initiatives, and Mental Health Initiatives. This individual will facilitate communication and transparency between the Initiative Directors and the Executive Board Members. Keeps track of the progress of current National Initiatives and provides resources for Initiative Directors to promote awareness of health issues that disproportionately affect AANHPI populations, especially those that are often under-represented. Works with Initiative Directors on national campaigns that unite local chapters in addressing major health issues that affect AANHPI populations. Serves as the Project Lead for the All of Us Research Project, and remains in close communication with other National Initiative partners, including Be the Match. As the head of the Health Affairs Branch, organizes monthly branch meetings and participates in monthly Executive Board meetings. **Candidate must have previously served on the APAMSA National/Regional Board for at least 1 year.**



### ADVOCACY VICE PRESIDENT

The Advocacy Vice President's primary responsibilities include: coordinating the duties and roles of the Medical Education Director, Health Policy Director, Rapid Response Director, and Director of Organized Medicine. Facilitating communication and transparency between these directors and the Executive Board. Keeping track of the current events and delegating necessary actions and responses to the members of the team. Overseeing the entire operation of APAMSA's public advocacy effort as an organization, while ensuring the representation of the APAMSA National Board and all of its members through its communications. Assisting the Rapid Response Director in meeting the 48 hour response window to important current events that require an action from APAMSA as an organization. In collaboration with the National Conference Directors and Membership Vice Presidents, organize and facilitate the annual House of Delegates Meeting at National Conference. As the head of the Advocacy Branch, organize the monthly branch meetings, and participate in the monthly Executive Board meetings. **Candidates must have previously served on the APAMSA National Board for at least 1 term.**



### STRATEGY VICE PRESIDENT

The Strategy Vice President is primarily responsible for coordinating the duties and roles of the Alumni Directors, Prehealth Directors, and Academic Education and Research Director. Other key responsibilities include: organizing Strategy Branch meetings, serving as a liaison to the Alumni Advisory Board and other physician organizations, collaborating on National Conference programming, and assisting other branches and APAMSA as a whole with setting and realizing strategic goals. As is the case for all Vice Presidents, the Strategy Vice President is responsible for attending monthly Executive Board meetings, participating in emergency response and conflict resolution, and representing APAMSA in collaboration with or in place of the President in their absence. **Candidates must have previously served on the APAMSA National Board for at least 1 term.**

## EXECUTIVE BOARD



### DIVERSITY VICE PRESIDENT

The Diversity Director's primary responsibility includes coordinating the duties and roles of the South Asian Director, Southeast Asian Director, Native Hawaiian & Pacific Islander Director, and LGBTQ+ Director. Facilitating communication and transparency between these directors and the Executive Board Members. Keeping track of the current events and delegating necessary actions and responses to the members of the team. Overseeing the entire operation of APAMSA's public diversity efforts as an organization, while ensuring the representation of the APAMSA National Board and all of its members through its communications. Ensuring that all branches are integrating diversity, equity, and inclusion into their initiatives. As the head of the Diversity Branch, organizes the monthly branch meetings, and also participates in the monthly Executive Board meetings. For this coming year, it will be imperative to lay down a framework for sustainable organizational diversity.

**Candidates must have previously served on the APAMSA National Board for at least 1 term.**



### MEMBERSHIP VICE PRESIDENT

(3 SEATS)

Membership Vice Presidents are responsible for: Maintaining up-to-date contacts with APAMSA chapters nationwide. Responding to new chapter requests. Directing national membership recruitment campaigns. Facilitating communication between national officers and local chapters. Helping to maintain the APAMSA membership database and listserv. Recruiting new chapters into APAMSA. Overseeing Regional Directors and holding regular meetings for updates regarding items such as Regional Conference planning and chapter progress. Organizing regular chapter reports and chapter awards prior to end of term. Participating in Executive Board meetings and activities. **Candidate must have previously served on the National Board (Regional Director highly recommended) for at least 1 term.**

## EXTERNAL AFFAIRS BRANCH



### **SPONSORSHIP DIRECTOR**

(2 SEATS)

The Sponsorship Director is responsible for soliciting sponsors for APAMSA by developing and strengthening existing relationships between individuals, groups, and companies and National APAMSA. The Sponsorship Director represents National APAMSA professionally to external organizations and should have a basic understanding of finances/business and/or is willing to learn. He/She/They is also responsible for maintaining the sponsorship packet and assisting in grant applications for the Hepatitis B conference, National Conference, and any other service activity/initiative as needed.



### **FUNDRAISING & EVENTS DIRECTOR**

- The Fundraising & Events Director is responsible for hosting fundraiser events to obtain funds for National APAMSA, buying/maintaining APAMSA items (e.g. pins, stickers, apparel, etc.), developing and strengthening existing relationships between individuals/alumni and National APAMSA.
- Responsible for coordinating efforts for scholarships and grants and helping the External Affairs Vice President with financial tasks.
- Works with chapter officers and National Board Director(s) to facilitate fundraiser events and Alumni Directors in connecting with alumni for fundraising drives and planning Alumni events.
- Plans and coordinates social events for National APAMSA (e.g. holiday socials, game nights, cultural celebrations, etc.)



### **NATIONAL CONFERENCE DIRECTORS**

(5 SEATS, NON-ELECTED)

The National Conference Directors are responsible for planning and hosting the Annual APAMSA National Conference. The responsibilities include but are not limited to finances/fundraising/sponsorship, logistics, communications/marketing, programming, speaker recruitment, social event planning, etc. National Conference Directors are also required to fulfill the same responsibilities as an elected National Director (e.g. voting, attend meetings, etc.)

## COMMUNICATIONS BRANCH



### EDITOR DIRECTOR

The Editor Director is responsible for public email communications. Which includes gathering and packaging information to include in the monthly newsletter, and for receiving, editing, and sending out urgent email announcements. The process entails close communications with National Board leaders, and skills in creative organization of information best suited for the email platform. They integrate chapter events and announcements from board members that are then sent out to the entire National APAMSA listserv. They are responsible for ensuring compliance with newsletter advertisement agreements with sponsors as well.



### SOCIAL MEDIA DIRECTOR

(2 SEATS)

The Social Media Director helps develop and disseminate information on APAMSA through 4 social media platforms: Facebook, Instagram, Twitter, and YouTube. In addition, they serve as the creative director of APAMSA's publications and recruitment materials. They maintain regular contact with each national board and regional board member to obtain photographs, files, event graphics, etc. that would be useful for current board members to view and/or for the advertisement of APAMSA. Additionally, the Social Media Director will help lead a sub-group committee dedicated to creating creative content for our social media platforms. A good candidate is one who has the demonstrated ability to manage a constant and responsive social media presence. Graphic design/artistic skills would be helpful.



### NETWORK DIRECTOR

The Network Director is responsible for editing the APAMSA website, setting up conference websites, adding National Board updates, and continuous innovation and modernization of our official APAMSA page. We are constantly adding new features to our website, and improving its user-friendliness, making regular updates that are attuned with upcoming events, seasons, holidays, and important events. The Network Director coordinates closely with national board members in enhancing the delivery and accessibility of their work. The most important quality of a good candidate is the ability to organize vast amounts of material in a clear, concise, and aesthetically pleasing manner. As well as the ability to communicate with the board and chapters professionally and rapidly. Prior experience with website development would be extremely helpful, as it would allow maximum creative capacity for the Network Director to build the website on their own volition.



### DATABASE DIRECTOR

The Database director is responsible for the membership database of APAMSA. They work with other APAMSA National, Regional, and Local Officers to maintain a current and complete database of current and past members. As well as organization of media content received through the Monthly Chapter Capture (MCC). This year, the Database Director was heavily involved with using JoinIt to officialize membership and helped spearhead the process. Some experience with SQL databases or MailChimp would be helpful. The most important quality of a good candidate is the ability to address user issues in a rapid, professional manner. Organizational skills and the ability to micromanage data is a must.

## HEALTH AFFAIRS BRANCH



### COMMUNITY OUTREACH DIRECTOR

The Community Outreach Director plans and manages National APAMSA efforts to promote community outreach activities among local APAMSA chapters. Publicizes and encourages chapter involvement in larger National APAMSA-wide community-outreach movements, provides resources and ideas in order to facilitate the planning and execution of community service and helps APAMSA chapters learn from each other to encourage new outreach activities. Recognizes chapters that have excelled in community service and promotes successful, ongoing activities. Seeks funding opportunities and awards grants when possible. Serves as APAMSA's Program Champion for the All of Us Research Program. Leads subcommittee to provide chapter support for community outreach programming. Works with the Communications Branch to build an easily accessible online database of event reports as well as a database of multilingual resources. Continues to grow the APAMSA Clinic Consortium to expand existing collaborations to better serve vulnerable AANHPI communities.



### BONE MARROW DIRECTOR

Coordinates the national bone marrow initiative with organizations such as Be the Match, A3M, AADP, and SAMAR. Assists local chapters with their drives and collects relevant data. Communicates with Regional Directors and local chapters regarding bone marrow initiatives. Seeks funding from the various bone marrow organizations. Expands existing network of active chapters conducting bone marrow screenings. Initiates social media campaigns to raise awareness of bone marrow donation disparities in the AANHPI community. Serves as the main point of contact between APAMSA and Be the Match. Organizes the annual Interchapter Bone Marrow Competition



### CANCER INITIATIVE DIRECTOR

Promotes awareness about the common cancers that affect the AANHPI communities. Organizes once or twice a year awareness/fundraiser event(s). Must have a good working knowledge or be willing to research latest scientific/public health articles on AANHPI and cancers. Prior experience working in various non-profit orgs that promote awareness about cancer is a plus. Must seek new funding opportunities for pre-health and medical students to get involved in cancer education, screening, and research programming.



### MENTAL HEALTH DIRECTOR

Promotes awareness about the mental health epidemic affecting people in the health profession and about mental health stigma pervasive within the AANHPI community. Organizes once or twice a year awareness/fundraiser event(s). Creates forums of discussion to facilitate conversation concerning medical student, resident, and physician burnout. Organizes initiatives to promote healthy coping mechanisms. Assists the National Conference Directors with hosting mental health focused sessions at the APAMSA National Conference. The Mental Health Director must continue grow the national database of mental health providers/clinics oriented toward AANHPI communities.



## HEALTH AFFAIRS BRANCH



### **HEPATITIS B/C DIRECTOR**

(3 SEATS, NON-ELECTED)

With prior experience in Hepatitis B initiatives such as screenings, educational outreach, and the Hep B/C Conference, this position's focus will include national development of Hep B projects and coordinating National APAMSA's Hepatitis B/C Conference. Tasks related to the national development of Hep B projects include: overseeing all aspects of Hep B Screening and Education Chapter Grants distribution, working with national Board for sponsorship grants, collecting feedback on Hep B projects, maintaining a schedule of Hep B events, and collaborating with the Health Affairs Director on relationships with Hep B organizations, corporate sponsors, and media campaigns. Tasks related to the National Hepatitis B/C Conference include: organizing a conference subcommittee to help with logistic support, funding/budget planning with the Executive Board, coordinating venue, overseeing conference programming, and managing publicity. Position decided outside of National Elections.

## ADVOCACY BRANCH



### HEALTH POLICY DIRECTOR

Supports our members in fostering our education and involvement in health advocacy to enhance our identities as physicians-in-training. Promotes member engagement in health policy issues by organizing national events and supporting chapter activities that involve discussion of major issues. Writes monthly legislative briefs for the APAMSA newsletter. Develops resources to aid APAMSA members in taking action on health policy issues, including tips on how to engage legislators. Updates chapters on national campaigns and shares ideas for events organized by other school chapters.



### MEDICAL EDUCATION DIRECTOR

In contrast to the Health Advocacy Director position, which focuses on advocating for health topics that concern our AANHPI communities, the Medical Education Director aims to support our members in our identities as AANHPI during our medical training. The Medical Education Director advocates, educates, and integrates topics of the AANHPI identity within the spaces of undergraduate and graduate medical education including but not limited to: affirmative action, data disaggregation, health disparities/inequities within AANHPI communities, model minority myth, inclusion and belonging, reducing barriers to accessing medical training, curriculum reform initiatives that seek to address the evolving needs of AANHPI communities, and etc. The Medical Education Director can create chapter resources and facilitate discussions (e.g. annual caucus meeting at National Conference) to equip APAMSA members with the knowledge, skills, and tools necessary to be active and successful participants in shaping an inclusive educational environment that best prepares them as physicians.



### RAPID RESPONSE DIRECTOR

The responsibility of the Rapid Response Director is to stay updated on recent events and to advise the National Board on appropriate responses from the organization. Within 48 hours of the inciting event, the RR Director must initiate discussion within National Board, create a briefing with some historical context, list pros and cons of possible responses, and develop final recommendations for a course of action, which may include but not limited to: a public statement through an op-ed, official letter to all APAMSA members, or an advocacy campaign in response to the current events. The briefing will undergo a 48-hour discussion period, followed by a 48-hour revision period, then go to a 48-hour final vote by the National Board to determine the ultimate course of action that APAMSA would take as an organization. As part of the Advocacy Branch, the actions are primarily created in response to social and political events relevant to APAMSA's mission within the realms of health advocacy and AANHPI advocacy.



### DIRECTOR OF ORGANIZED MEDICINE

The Director of Organized Medicine leads the process to adopt internal, member-initiated resolutions to guide APAMSA's advocacy efforts, including: membership education around the resolutions writing system; prompt email correspondence on a strict timeline; routine meetings with interested members; updating databases; and other responsibilities, etc. The Director of Organized Medicine also serves as the APAMSA liaison to external medical trainee organizations, particularly those of BIPOC and queer communities, in order to provide reciprocal insight to ensure we are updated on, engaged in, and supportive of each other's work. These responsibilities include but are not limited to: co-authoring joint statements and petitions for national positions on federal executive orders, legislation, and contemporary social issues; and coordinating cross-organizational anti-racism and allyship campaigns. Finally, the Director of Organized Medicine serves both as APAMSA's primary representative to the Medical Student Advocacy Network (MSAN) composed of leaders from organizations such as SNMA, LMSA, ANAMS, MSPA, AMWA, AMSA, and SOMA; as well as the APAMSA's Delegate in the American Medical Association (AMA) Medical Student Section's Assembly, which involves bi-annual meetings and liaising with the AMA Minority Issues Committee.

## STRATEGY BRANCH



### ALUMNI DIRECTOR (2 SEATS)

Works closely with the APAMSA Alumni Advisory Board and outside organizations such as NCAPIP to create a strong social network amongst medical students and physicians. Helps develop a platform for mentorship between NCAPIP physicians and APAMSA students. **Prior National Board experience is recommended, but not required.**

- Keep an up-to-date mentor map to facilitate medical students in finding mentors/advisors.
- Arrange opportunities for APAMSA to participate in NCAPIP's national initiatives such as Screen at 23 in order to serve the AANHPI community on a grand scale.
- Manage the APAMSA alumni database with the Database Director.
- Work with alumni to support existing programs and develop new programs and initiatives (mentorship, fundraising/donation, etc.)
- Arrange opportunities for APAMSA Alumni to network with current APAMSA members (mentorship, social meetups, etc.)



### PRE-MEDICAL DIRECTOR (2 SEATS)

Responsible for developing and overseeing initiatives that will foster a pre-health student's academic path towards a successful graduate school application while also promoting APAMSA and its mission to its pre-health student members. The Pre-Health Directors will also work to meet the needs of the APAMSA pre-health chapters, assisting with areas such as recruitment and Pre-Health Day. Duties also include:

- Brainstorming, writing, and designing newsletters/resources to be distributed to pre-health APAMSA members (e.g interview tips, how to write a personal statement, compilation of local volunteer experiences, etc.) (4 times a year).
- Run the pre-med APAMSA Facebook, answer the group's questions, identify APAMSA members who may be suitable mentors for pre-medical students seeking advice.
- Coordinate the national Big Sib/Little Sib program to build inter-institutional structure of student support and mentorship in coordination with the Research Director.

**One of the pre-health positions will be reserved for individuals who are not yet in graduate medical/healthcare training, but have shown interest in pursuing such a career.**



### RESEARCH DIRECTOR **NEW**

- Provide a platform for students to share and discuss their research findings, learn about other AANHPI research, and acquire new skills or opportunities to enhance their research endeavors.
- Organize the Poster Session for the National Conference by approving abstracts and coordinating the judging session and awards.
- Promote AANHPI-related research and student research through APAMSA's Monthly Newsletters, website, Journal Club, and social media channels
- Assist the Regional Directors in coordinating Poster Sessions at Regional Conferences, where appropriate
- Work closely with Community Outreach Initiative Director to review applications for the Research Outreach Grant and monitor progress
- Evaluate external research studies and disseminate appropriate research surveys to the APAMSA community



### PROFESSIONAL DEVELOPMENT DIRECTOR **NEW**

- Attend meetings as APAMSA's liaison to collaborate with Building the Next Generation of Academic Physicians (BNGAP), an organization focused on diversifying academic medicine.
- Coordinate the national Big Sib/Little Sib program to build inter-institutional structure of student support and mentorship in coordination with the Pre-Health Directors.
- Establish and serve as chair of the leadership committee, presiding over monthly meetings.
- Organize and develop APAMSA leadership and professional development programming, collaborating with regional and local APAMSA

## DIVERSITY BRANCH

**\*\*Note: While encouraged, candidates do not need to be part the communities reflected by their position. individuals from all backgrounds interested in advocating for these communities may apply**



### **SOUTH ASIAN DIRECTOR**

Educate APAMSA members about the health issues and disparities affecting the South Asian community. Inform APAMSA board about these issues and help integrate research and clinical knowledge about South Asians into existing and future projects conducted by other APAMSA branch members. Recruits, organizes, and leads the South Asian subcommittee. Continue existing efforts and develop initiatives that raise awareness for political, historical, and cultural events significant to South Asians.



### **SOUTHEAST ASIAN DIRECTOR**

Educate APAMSA members about the health issues and disparities affecting the Southeast Asian community. Inform APAMSA board about these issues and help integrate research and clinical knowledge about Southeast Asians into existing and future projects conducted by other APAMSA branch members. Recruits, organizes, and leads the Southeast Asian subcommittee. Continue existing efforts and develop initiatives that raise awareness for political, historical, and cultural events significant to Southeast Asians.



### **NATIVE HAWAIIAN & PACIFIC ISLANDER DIRECTOR**

Educate APAMSA members about the health issues and disparities affecting the Native Hawaiian & Pacific Islander community. Inform APAMSA board about these issues and help integrate research and clinical knowledge about Native Hawaiian & Pacific Islanders into existing and future projects conducted by other APAMSA branch members. Recruits, organizes, and leads the NHPI subcommittee. Continue existing efforts and develop initiatives that raise awareness for political, historical, and cultural events significant to Native Hawaiian & Pacific Islanders.



### **LGBTQIA+ DIRECTOR**

Educate APAMSA members about the health issues and disparities affecting the AANHPI LGBTQ+ community. Inform APAMSA board about these issues and help integrate research and clinical knowledge about the intersection of the LGTQ+ and AANHPI identity into existing and future projects conducted by other APAMSA branch members. Recruits, organizes, and leads the LGBTQ+ subcommittee. Continue existing efforts and develop initiatives that raise awareness for political, historical, and cultural events significant to the AANHPI LGBTQ+ community.



### **WOMEN IN MEDICINE DIRECTOR**

**NEW**

The Women in Medicine (WiM) Director is responsible for leading on APAMSA's National AANHPI Women in Medicine (WiM) Initiatives including recruiting and retaining AANHPI women senior faculty members for the APAMSA Alumni Advisory Board, expanding networking opportunities for AANHPI WiM at all career levels, hosting events and talks on topics pertinent to AANHPI WiM, and supporting WiM and women advocacy at the local, regional, and national level. The main responsibilities include working with the Diversity Branch on organizing talks and events on topics relevant to AANHPI WiM or WiM in general (medical pipeline, leadership in medicine, compensation inequity, Me Too movement, parenthood, and etc.), fostering mentorship between AANHPI WiM at all career levels (pre-meds, medical students, residents, fellows, attendings/faculty); growing APAMSA's network of AANHPI WiM on the Alumni Advisory Board (AAB); facilitating participation in local, regional, national women advocacy events and support initiatives; etc

## MEMBERSHIP BRANCH

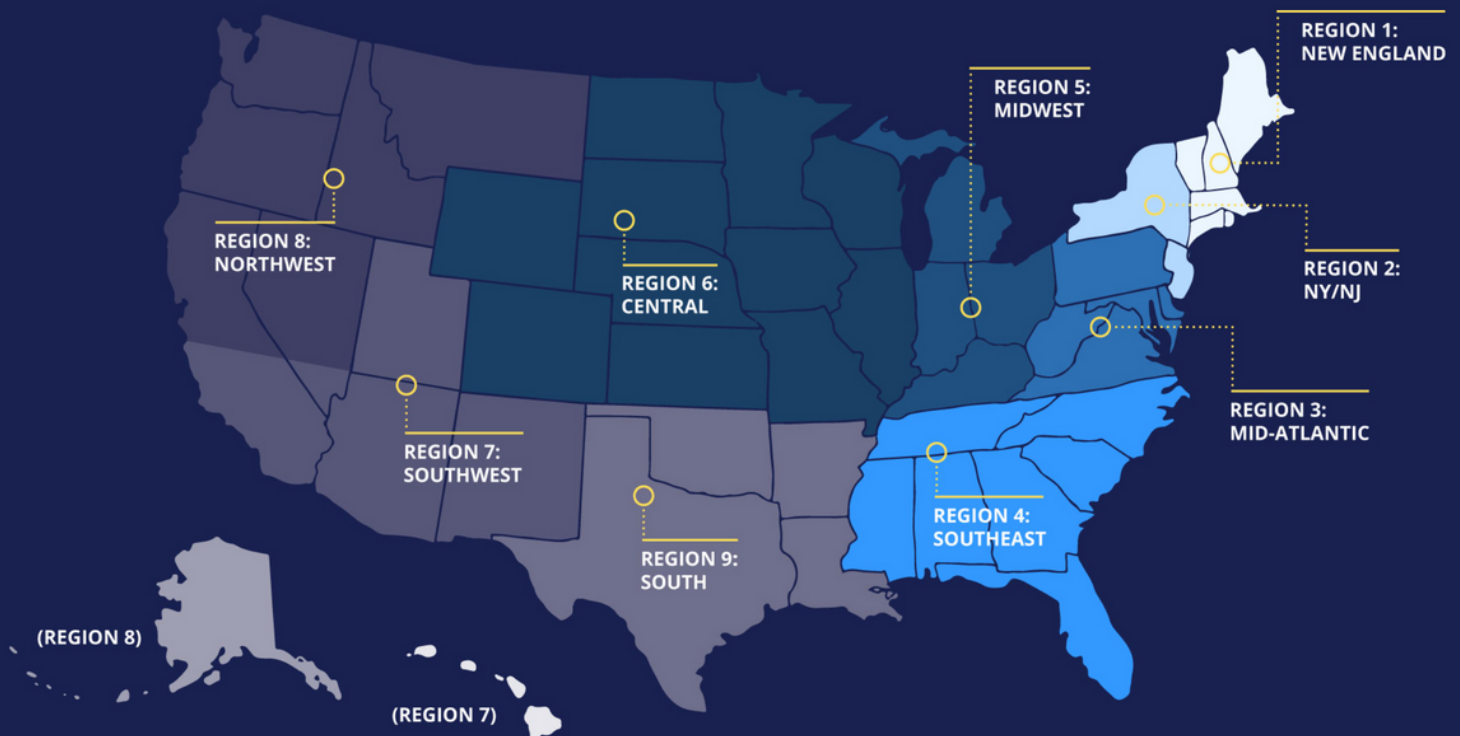


### REGIONAL DIRECTOR

2-4 SEATS PER REGION

Regional Directors are responsible for organizing the Regional Conference and regional socials, maintaining communication between the National Board and local chapters, ensuring chapter information remain up to date, ensuring chapters submit monthly chapter reports, addressing chapters' inquiries regarding national and regional APAMSA, and promoting National APAMSA events and initiatives to their chapters. Candidate statements/videos should outline their qualifications and vision for their APAMSA region for that year, including ideas for the next Regional Conference.

|                    |   |
|--------------------|---|
| <b>REGION I</b>    | <b>New England</b> (CT, ME, MA, NH, RI, VT)                                 |
| <b>REGION II</b>   | NY/NJ   |
| <b>REGION III</b>  | <b>Mid-Atlantic</b> (DE, DC, MD, PA, WV, VA)                                |
| <b>REGION IV</b>   | <b>Southeast</b> (AL, MS, FL, GA, NC, SC, TN)                               |
| <b>REGION V</b>    | <b>Midwest</b> (KY, IN, MI, OH)   |
| <b>REGION VI</b>   | <b>Central</b> (CO, IA, KS, NE, MN, MO, IL, ND, SD, WI, WY)                 |
| <b>REGION VII</b>  | <b>Southwest</b> (AZ, HI, NM, Southern California, Southern Nevada)         |
| <b>REGION VIII</b> | <b>Northwest</b> (WA, OR, ID, MT, UT, Northern California, Northern Nevada) |
| <b>REGION IX</b>   | <b>South</b> (LA, TX, OK, AR)   |



## **The is the end of the 2023-24 Elections Pamphlet**

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For more information and FAQ, please visit our website

**[www.apamsa.org/elections](http://www.apamsa.org/elections)**

If you have any questions, comments or concerns, please email  
the APAMSA National Elections Committee at **[elections@apamsa.org](mailto:elections@apamsa.org)**